

[This template is to be used by any supplier/subcontractor who is working for one of the entities listed in the appendix]

This is an agreement between the following parties:

Supplier/Subcontractor name:

Supplier/Subcontractor address:

Supplier/Subcontractor VAT registration number:

and

Customer name: Galliford Try
Customer address: Cowley Business Park, Cowley, Uxbridge, UB8 2AL
Customer VAT registration number: GB 223 4135 06

In relation to the supplier/subcontractor acting as a subcontractor under the terms and conditions of the subcontract for a particular project.

The customer (self-biller) agrees:

1. To issue invoices/payment certificates for all supplies made by the supplier/subcontractor (self-billee) in accordance with the subcontract terms and conditions until 12 months from the date of signature of this agreement.
2. To raise invoices/payment certificates quoting the supplier/subcontractor name, address and VAT registration number. The invoice/payment certificate will also meet other VAT invoice requirements.
3. To prepare another self-billing agreement if the supplier/subcontractor's VAT registration number changes.
4. To inform the supplier/subcontractor if a decision is made to outsource the preparation of the self-billed invoices/payment certificates to a third party.

The supplier/subcontractor (self-billee) agrees:

1. To accept self-billed invoices/payment certificates raised by the customer in accordance with the subcontract terms and conditions until 12 months from the date of this agreement.
2. That it will not raise any sales VAT invoices for suppliers made to the customer.
3. Confirm that it will advise the customer in writing immediately if;
 - Its VAT registration number changes
 - It ceases to be VAT registered
 - All of or part of the business is sold or transferred to another party.
4. That it will sign another self-billing agreement proposed by the customer;
 - If the supplier/subcontractor's VAT registration number changes; or
 - 12 months after the date of signing this self billing agreement; or
 - due to a change in requirements set out by HMRC

Signed by: 
For and behalf of: Galliford Try (The Customer)
Print Name: Paul Atkins
Job Title: Head of Tax

Signed by:

For and behalf of: (the supplier)

Print Name:

Job Title:

Date (must be completed):

APPENDIX

Please note that Galliford Try has a Group VAT Registration and the VAT number quoted on the self billing agreement is for the “Galliford Try Services Limited” Group VAT Registration.

This Group VAT Registration includes the following legal entities.

- Galliford Try Services Limited
- Galliford Try Building Limited (formerly Galliford Try Construction Limited)
- Galliford Try Construction (UK) Limited (formerly Miller Construction (UK) Limited)
- Galliford Try Infrastructure Limited (formerly Miller Construction Limited)
- Oak Dry Lining Limited
- Galliford Try Employment Limited
- Galliford Try Plc
- Galliford Try Properties Limited
- Galliford Try Construction & Investments Holdings Limited (formerly Galliford Try Infrastructure Holdings Limited)
- Galliford Try Supplies Limited (formerly Miller Supplies Limited)
- Galliford Try HPS Limited (formerly Miller HPS Limited)
- Galliford Try Corporate Holdings Limited (formerly Miller Corporate Holdings Limited)
- Galliford Try Investments Limited
- Galliford Try Investments Consultancy Services Limited
- Chancery Court Business Centre Limited
- Fairfield Redevelopments Limited
- Graylingwell Energy Services Limited
- Pentland Limited
- Regeneco Limited